



Instructions in English

The registration form at Rikshem.se needs to be completed in Swedish. As you are not able to use Google Translate when filling in the form, we have created instructions to guide you through the process.

1. Tick the box "Nej" if you do not have a Swedish social security number.
2. Fill in your date of birth (YYYY-MM-DD-XXXX)
3. Choose a password (6-20 characters numbers and letters)
4. Confirm your chosen password
5. Fill in your e-mail address
6. Repeat your e-mail address
7. Click "Nästa" (Next) to continue.

The screenshot shows the 'Grunduppgifter' form with the following fields and status:

- Svenskt personnr: Ja Nej
- * Person-/organisationsnummer: ÅÅÅÅMMDD-XXXX
- * Lösenord: Mellan 6 och 20 tecken, bokstäver och siffror
- * Bekräfta lösenord:
- * E-postadress: E-postadressen är oblig
- Upprepa e-postadress:

At the bottom, there is a red error message: "4 fält är inte korrekt ifyllda" and buttons for "Avbryt" and "Nästa".

Basic information

Under the section "Grunduppgifter" (basic information) you need to fill in your contact information.

Jag söker (I'm looking for...), tick the box:

- Bostad (apartment)
- Bilplats (parking space)
- Studentlägenhet (student apartment)
- Förråd (storage space)

Open fields:

- Förnamn (first name)
- Efternamn (surname)
- Gatadress (street address)
- Postnummer (zip code)
- Postadress (city or town)
- Telefon dagtid (phone number daytime)
- Telefon kvällstid (phone number evening)
- Telefon mobil (cellphone)
- E-postadress (e-mail address)
- Upprepa e-postadress (repeat e-mail address)

The screenshot shows the 'Grunduppgifter' form with the following fields and status:

- * Jag söker: Bostad Bilplats Studentlägenhet Förråd
- * Förnamn:
- * Efternamn:
- c/o adress:
- * Gatadress:
- * Postnummer:
- * Postadress:

Below the address fields is a box for telephone numbers:

Telefonnummer anges i formatet 0000000000, dvs i en följd utan mellanslag.
Utländskt telefonnummer skrivs med 00 följt av landskod tex 0045000000000

- * Telefon dagtid: 0000000000 Format: 0000000000
- Telefon kvällstid: 0000000000
- * Telefon mobil: 0000000000 Format: 0000000000

Information via SMS: Ja Nej

Korrespondens: E-post

- * E-postadress:
- Upprepa e-postadress:



Income and employment

1. Yearly income in SEK
2. Type of income (choose from the dropdown menu):
 - Arbete – work
 - A-kassa – unemployment insurance fund
 - Pension – pension
 - Studielån – Student loan from CSN
 - Annan - Other
3. Employer/source of income
4. Telephone number to employer

Inkomst/Arbete

Hushållets årsinkomst: Ange hushållets totala årsinkomst netto, dvs. efter skatt.

Typ av inkomst:

Arbetsgivare/Inkomstkälla:

Telefon arbetsgivare:

Current accommodation

1. Choose from the dropdown menu:
 - Bor i föräldrahem – Live at parent's house
 - Hyr lägenhet i andrahand – Subrenting
 - Villa/radhus – Private house
 - Hyresrätt – Tenancy
 - Eget kontrakt hos Rikshem – Your own leasing contract with Rikshem
 - Bostadsrätt – Own your flat in Sweden
 - Inneboende - Lodger Landlord
2. Landlord
3. Telephone number to landlord
4. Housing reference
5. Telephone number to Housing reference
6. Tick the box if you would like to have e-mails from us with information about available apartments.
7. Click "Nästa" (Next) to continue.

Nuvarande boende

* Nuvarande boendeform:

Hyresvärd/BRF:

Telefon hyresvärd/BRF:

Referens hyresvärd/BRF:

Telefon referens hyresvärd/BRF:

Övrig information

Utskick bostäder/temadagar: Jag vill gärna få informationsutskick

9 fält är inte korrekt ifyllda

Avbryt Nästa



Parking space

If you have ticked the box "Bilplats" you can now choose the city and area you are interested in.

You can also choose between (tick boxes): carport, MC-garage/parking space, parking space without electricity (utan el), garage or parking space with electricity (med el).

If you tick the box "Ja" you will be informed by e-mail about apartments that you are interested in.

Apartment

If you have ticked the box "Bostad" you need fill in the below applicant data (not for students).

1. How many grown-ups live in your household?
2. How many children?
3. Reason to move?

Choose from the dropdown menu:

- Arbete – work
- Studier – study
- Ändrade familjeförhållande – change of family situation
- Annan orsak – Other reason

Under the section Önskemål (request) you can choose from the dropdown menu:

4. City (ort)
5. Area (område), click Lägg till (add) or Lägg till alla (add all)
6. Maximum rent

Student apartment

If you have ticked the box "Studentlägenhet" you can now choose the city and area you are interested in.

If you tick the box "Ja" you will be informed by e-mail about available student apartments.

Intresseanmälan lägenhet



7. Elevator required Yes (ja) or No (nej)
8. How many rooms required (including living room)
9. Floor

If you tick the box "Ja" you will be informed by e-mail about available apartments.

Click "Nästa" (Next) to continue.

Registration form summary

Check that everything is correct. If you need to change anything click on "Föregående" (previous).

Click "Spara" to save.

Intresseanmälan sammanfattning

Sammanfattning

Kontrollera att uppgifterna du angivit stämmer.

Sökande: Söker

Personnummer:	XXXXXXXX-XXXX
Förnamn:	Name
Efternamn:	Surname
Gatuadress:	Address
Postnummer:	123 45
Ort:	City
Telefon dagtid:	XXXXXXXXXX
Telefon kvällstid:	XXXXXXXXXX
Telefon mobil:	XXXXXXXXXX
Korrespondens via:	
E-post:	email.address@xxx.xx